Grading Procedure:

Exams- 60% (Lockdown Browser will be used for Exams)
Videos/Homeworks/Assignments(Warmup, DSM-Dynamic Study Module and Videos):40%

Student must be present in class to get credit for attendance, in-class assignments and exams.

Proposed Syllabus and Schedule: The schedule is a subject to change as the need arises during the semester.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>6/3,6/5</td>
<td>Information Systems in Global Business (Ch-1)</td>
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<tr>
<td>6/10,6/12</td>
<td>Global E-Business and Collaboration (Ch2)</td>
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<tr>
<td>6/17,6/19</td>
<td>Information Systems: Organizations and Strategy (Ch 3)</td>
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<tr>
<td>6/24,6/26</td>
<td>IT Infrastructures and Emerging Technologies (Ch5)</td>
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<tr>
<td>7/1,7/3</td>
<td>Exam-1(CH.1,2,3,5)</td>
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<td>7/8,7/10</td>
<td>Business Intelligence and Data Base Systems(Ch6)</td>
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<td>7/15,7/17</td>
<td>Telecommunications, Internet and Wireless Technologies(Ch7)</td>
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<tr>
<td>7/22,7/24</td>
<td>Securing Information Systems (Ch-8)</td>
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<tr>
<td>7/29</td>
<td>Final Exam(Ch.6,7,8)</td>
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</tbody>
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**Name:** Dr. M. K. Raja

**Office Number:** Business Building , Room 522
Office Telephone Number: 817-272-3502

Office Hours: 4:30 - 5:30 PM Mondays. Other times by appointment

Course Number, Section Number, and Course Title:
INSY 5375- Management of Information Technology

Time and Place of Class Meetings:
Room 255- Business Building - 8:00-10:20 PM

Description of Course Content: An in-depth coverage of how today’s businesses utilize information technologies and systems achieve corporate objectives. The course will address how Information Systems are used to achieve operational excellence, develop new products and services, improve decision making and achieve competitive advantage. Topics covered will include: Global e-Business and Collaboration, Systems, Organizations and Strategy, Information Technology Infrastructures, Business Intelligence, Internet and Wireless Technologies, Information Security, Digital Markets, Knowledge Management, and Enhanced Decision Making

Student Learning Outcomes:

1. Students will be able to describe how business have become a networked enterprises
2. Students will be able to demonstrate an understanding of Information Technology Infrastructures
3. Students will be able to describe the use of data and business intelligence in organizations
4. Students will be able to explain the role of internet, social media, and wireless technologies
5. Students will be able to describe the use of information for operational excellence, and customer intimacy
6. Students will be able to describe how to use Information Systems for knowledge management and decision making
7. Students will be able to explain e-commerce, digital markets and digital goods

Requirements: An understanding of computers, networks and internet work. Basic understanding of Business Principles, including Accounting, Finance, Marketing and Management.

Required Textbooks and Other Course Materials: (eBook)

******************************************************************************
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Enter Your Canvas Course: (Course ID: raja36429)
1. Sign in to Canvas and enter your Canvas course.
   Do one of the following:
   - Select MyMISLab Link in the left navigation and Pearson’s MyLab & Mastering on the Tools page.
   - Next, select "MyMISLab Pearson eText" link

If first time: Create Pearson Account using your UTA email and personal information.
   - Be sure to remember Userid and Password you created when creating the account
   - Login to Pearson by entering your Pearson account username and password.
2. Select the option on the right side for payment with credit card or Paypal - choose the option "with eText access"
   - DO NOT USE THE "Access Code" Option!
   - Buy access using a credit card or PayPal account - You may be asked to pay using GBP (British Pounds) if using Global Edition of Book.
   - You will get an email confirming your payment and access to eText
3. Go back to Canvas and access your course.
   - Click on MyMISLab link on the left Navigation Bar.
   - on the right pane click on "MyMISLab Pearson eText" link

Note: We recommend you always enter your MyLab & Modified Mastering course through Canvas.

Do not BUY or USE printed Text Book.

You must access the eBook content using the ABOVE instructions.

MyLab MIS for Laudon/Laudon, Management Information Systems 16th Edition
Author(s): Laudon, Jane | Laudon, Kenneth

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Additional reading material may be provided by the Instructor

Descriptions of major assignments and examinations with due dates:

Exams(Qizzes) on each Chapter
Case Study assignments for chapters

Exam Schedule:
Exams (Quizzes) may be given after each chapter or chapters combined.

**No make up exams will be given.**

**Grading Policy:** Grading will be based on: Quizzes - (60%) and Videos/Homeworks/Assignments *(Warmup, DSM and Videos)*-(40%).

**Attendance Policy:** Attendance is essential for learning and understanding course material.

**Drop Policy:** University drop policy should be followed for dropping the course. Drop grade will be based on current university policy.

**Americans With Disabilities Act:**
The University of Texas at Arlington is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 - The Rehabilitation Act of 1973 as amended. With the passage of federal legislation entitled *Americans with Disabilities Act (ADA)*, pursuant to section 504 of the Rehabilitation Act, there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

As a faculty member, I am required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at www.uta.edu/disability. Also, you may visit the Office for Students with Disabilities in room 102 of University Hall or call them at (817) 272-3364.

**Academic Integrity:**
It is the philosophy of The University of Texas at Arlington that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with University regulations and procedures. Discipline may include suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts." (Regents’ Rules and Regulations, Series 50101, Section 2.2)

**Student Support Services Available:**
The University of Texas at Arlington supports a variety of student success programs to help you connect with the University and achieve academic success. These programs
Final Review Week:
A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabi. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. Classes are held as scheduled during this week and lectures and presentations may be given.

Librarian to Contact: Contact the Business Librarian in the Business building, if you need Library assistance.

E-Culture Policy:
The University of Texas at Arlington has adopted the University email address as an official means of communication with students. Through the use of email, UT-Arlington is able to provide students with relevant and timely information, designed to facilitate student success. In particular, important information concerning registration, financial aid, payment of bills, and graduation may be sent to students through email. All students are assigned an email account and information about activating and using it is available at www.uta.edu/email. New students (first semester at UTA) are able to activate their email account 24 hours after registering for courses. There is no additional charge to students for using this account, and it remains active as long as a student is enrolled at UT-Arlington. Students are responsible for checking their email regularly.

Make-up Exam Policy: There will be NO Make-Up exams. If you want to take the exam at a time BEFORE the scheduled time, you can do so if you can demonstrate a legitimate academic reason and arrange for a scheduled time with the instructor. The requests will be reviewed on a case-by-case basis and there is no assurance that your request will be granted.

Grade Grievance Policy: University policy will be followed to handle any grade grievance. You should first contact the instructor and discuss the matter by email or in person and provide any supporting material for your grievance. If the grievance is not
satisfactorily resolved, you can follow the University Guidelines for further action. Please refer to the University Catalog for details.

**Drop Policy:** Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships ([http://wweb.uta.edu/aaو/faq/](http://wweb.uta.edu/aaو/faq/)).

**Disability Accommodations:** UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

**The Office for Students with Disabilities, (OSD)** [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

**Counseling and Psychological Services, (CAPS)** [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

**Non-Discrimination Policy:** *The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit [uta.edu/eos](http://uta.edu/eos).*

**Title IX Policy:** The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the
Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or jimhood@uta.edu.

**Academic Integrity:** Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at https://www.uta.edu/conduct/.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

**Student Feedback Survey:** At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

**Final Review Week:** for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review
Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit, which is located [insert a description of the nearest exit/emergency exit]. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Student Support Services: [Required for all undergraduate courses] UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

The IDEAS Center (2nd Floor of Central Library) offers free tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email IDEAS@uta.edu or call (817) 272-6593.

The English Writing Center (411LIBR): [Optional.] The Writing Center Offers free tutoring in 20-, 40-, or 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Our hours are 9 am to 8 pm Mon.-Thurs., 9 am-3 pm Fri. and Noon-6 pm Sat. and Sun. Register and make appointments online at http://uta.mywconline.com. Classroom Visits, workshops, and specialized services for graduate students are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library’s 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library’s hours of operation. http://library.uta.edu/academic-plaza
**Emergency Phone Numbers:** In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. Non-emergency number 817-272-3381

Active Shooter - How to Respond Link: [http://police.uta.edu/activeshooter](http://police.uta.edu/activeshooter)

Active Shooter - How to Respond

**Stop. Think. Protect Yourself. You Have Choices.**

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor.

This graphic provides each member of the UTA community with information and options for responding to an active threat. These options are not chronological, but are designed to address dynamic situations. Assess the situation (your location, the location of the threat, type of threat, etc.), identify and weigh your options, develop a plan of action and commit to it.

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### Your Options to an Active Threat

#### You Have Choices!

| AVOID | • AVOID the situation. Stay away from the area and campus.  
• If you can safely leave the area, RUN.  
• Get others to leave the area, if possible.  
• Prevent others from entering the area.  
| DENY | If you can’t leave the area safely, DENY or slow entry to the intruder:  
• Lock/barricade doors with heavy items.  
• Turn off lights/projectors/equipment.  
• Close blinds and block windows.  
• Stay away from doors and windows.  
| DEFEND | If you can’t AVOID or DENY entry to the intruder, DEFEND your location:  
• As a last resort, FIGHT for your life.  
• Use physical force and any weapons available - fire extinguishers, books,  
| Know your exit and escape options.  
• If in a parking lot, get to your car and leave.  
• If in an unaffected area, stay where you are.  
• When you are safe, call UTA PD at 817.272.3003 or 911 with information you have.  
• Silence phones and remain quiet. Don’t let your phone give you away.  
• HIDE and take cover to protect yourself.  
• Be prepared to run or defend yourself.  
• Use the element of surprise.  

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| D | chairs, belts, umbrellas, pens/scissors, hot coffee/drinks, trash cans, etc. | • Work together as a team. Develop a plan. Commit to your actions. Your life depends on it.  
• Be aggressive, loud, and determined in your actions. |

| Follow ALL instructions. |
| For more information, go to: [police.uta.edu/activeshooter](http://police.uta.edu/activeshooter) |
| Emergency: 817.272.3003  
Non-Emergency: 817.272.3381  
police.uta.edu |

Additional information for active threat and other emergency situations can be found through the links below:

[police.uta.edu/activeshooter](http://police.uta.edu/activeshooter)  
[police.uta.edu/em](http://police.uta.edu/em)