# The University of Texas at Arlington
College of Nursing and Health Innovation
N5305 Adult Management I
Fall 2015

## Instructors:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Office Number</th>
<th>Office Telephone Number</th>
<th>Office Hours</th>
<th>Email Address</th>
<th>Faculty Profile</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patti Parker</td>
<td>Clinical Instructor</td>
<td>Pickard Hall #620</td>
<td>817-272-2776</td>
<td>by appointment</td>
<td><a href="mailto:paparker@uta.edu">paparker@uta.edu</a></td>
<td><a href="https://www.uta.edu/profiles/patti-parker">https://www.uta.edu/profiles/patti-parker</a></td>
</tr>
<tr>
<td>Kim Posey</td>
<td>Clinical Assistant Professor</td>
<td>Pickard Hall #626</td>
<td>817-272-2776</td>
<td>by appointment</td>
<td><a href="mailto:kposey@uta.edu">kposey@uta.edu</a></td>
<td><a href="https://www.uta.edu/profiles/kimberly-posey">https://www.uta.edu/profiles/kimberly-posey</a></td>
</tr>
<tr>
<td>Jorjanna Toon</td>
<td>Clinical Instructor</td>
<td>Pickard Hall #626</td>
<td>817-272-2776</td>
<td>by appointment</td>
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<td><a href="https://www.uta.edu/profiles/jorjanna-toon">https://www.uta.edu/profiles/jorjanna-toon</a></td>
</tr>
<tr>
<td>Charisse Rivers</td>
<td>Clinical Instructor</td>
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<td><a href="https://www.uta.edu/profiles/charisse-rivers">https://www.uta.edu/profiles/charisse-rivers</a></td>
</tr>
</tbody>
</table>
Saeed Niyati, DNP, APRN, ANP, BC  
*Clinical Instructor*  
Office Number: Pickard Hall #626  
Office Telephone Number: 817-272-2776  
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FacultyProfile: [https://www.uta.edu/profiles/saeed%20niyati](https://www.uta.edu/profiles/saeed%20niyati)

Lynda Jarrell, DNP, APRN, FNP, BC  
*Clinical Assistant Professor*  
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Amy C. Marshall, DNP, APRN, FNP, BC  
*Clinical Assistant Professor*  
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Donna Hamby, DNP, APRN, ACNP, BC  
*Clinical Assistant Professor*  
Office Number: Pickard Hall #523B  
Office Telephone Number: 817-272-2776  
Office Hours: by appointment  
Email Address: donna.hamby@uta.edu  
FacultyProfile: [https://www.uta.edu/profiles/donna-hamby](https://www.uta.edu/profiles/donna-hamby)

**Section Information:**  
NURS 5305 Sections 001-013

**Time and Place of Class Meetings:**  
Saturdays 9am-5pm Pickard Hall Classroom 204  
Clinical Evaluations in Smart Hospital [December 11 or December 12]  
Blackboard Sessions described below in schedule

**Description of Course Content:**  
Foundations of clinical management for commonly occurring conditions of adults in primary care.
Other Requirements:
Prerequisites: 5418, 5334

Student Learning Outcomes: Upon completion of the course, the student will be able to:

1. Apply theoretical and empirical knowledge of adolescent and adult acute and chronic commonly occurring health problems in primary care practice.
2. Assess, diagnose, and manage the health care needs of the adolescent and adult patient with acute and chronic commonly occurring health problems using evidence-based data.
3. Integrate health promotion, health protection, and disease prevention in the care of the adolescent and adult patient with acute and chronic commonly occurring health problems.
4. Implement health education and counseling strategies for the adolescent and adult with acute and chronic commonly occurring health problems.
5. Function in a beginning NP role within the health care system.
6. Integrate legal and ethical decision-making in the provision of patient care for the advanced practice nurse (APN) role.
7. Provide culturally, spiritually, ethnicity, age, gender, and sexual orientation sensitive care to the adolescent patient, adult patient, and their families.

Required Textbooks and Other Course Materials:

5. Any reference guide for quick look up of clinical conditions and treatment in primary care (either electronic or paper) such as Epocrates, PEPID, Lexi-Comp, Ferri’s, 5 minute clinical consult, etc. medical book store like Majors in Dallas to browse paper clinical guides for primary care. I think any of the above will be helpful in clinical. Epocrates is one of the most popular and comes in several versions depending on how comprehensive you wish to purchase. Be sure to purchase the latest versions.
6. You will need some sort of coding reference that gives you ICD-9 and ICD-10 codes—perhaps an app for your smart phone that will automatically update.

Descriptions of major assignments and examinations with due dates:
Clinical Content Evaluation (50% of total grade) Must pass at 74
<table>
<thead>
<tr>
<th>Activity</th>
<th>Grade</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Preceptor &amp; Site Evaluation by Student (1)</td>
<td>P/F</td>
<td>December 11</td>
</tr>
<tr>
<td>Clinical Notebook</td>
<td>P/F</td>
<td>December 11</td>
</tr>
<tr>
<td>Preceptor Evaluation of Student</td>
<td>P/F</td>
<td>December 11</td>
</tr>
<tr>
<td>Conference with Faculty (As Needed)</td>
<td>P/F</td>
<td>December 11</td>
</tr>
<tr>
<td>Self-Evaluations (1)</td>
<td>Credit</td>
<td>December 11</td>
</tr>
<tr>
<td>End of Course Clinical Practicum - must pass with 83%</td>
<td>37%</td>
<td>December 11 or December 12</td>
</tr>
<tr>
<td>SOAP Notes (1)**</td>
<td>20%</td>
<td>October 24</td>
</tr>
<tr>
<td>SOAP Notes (2)**</td>
<td>22%</td>
<td>December 6</td>
</tr>
<tr>
<td><strong>Clinical Faculty may require add’l SOAPs to gauge your clinical progress and integration of content</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motivational Interview MP3</td>
<td>13%</td>
<td>October 2</td>
</tr>
<tr>
<td>Participation in Clinical Group activities</td>
<td>08%</td>
<td>December 6</td>
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**Didactic Content Evaluation (50% of total grade) Must pass at 74**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Percentage</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Choice Exam I</td>
<td>25%</td>
<td>October 10</td>
</tr>
<tr>
<td>Multiple Choice Exam II [comprehensive]</td>
<td>27%</td>
<td>December 15</td>
</tr>
<tr>
<td>BB Quizzes</td>
<td>24%</td>
<td>9/19; 10/24; and 11/7</td>
</tr>
<tr>
<td>BB quiz on DM/Resp/ENT</td>
<td></td>
<td></td>
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<tr>
<td>BB quiz on HA/Thyroid</td>
<td></td>
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<tr>
<td>BB quiz on DM/MSK/GI/GU</td>
<td></td>
<td></td>
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<tr>
<td>Prevention Cases</td>
<td>12%</td>
<td>September 18</td>
</tr>
<tr>
<td>Out of Class Prevention Case #1</td>
<td></td>
<td></td>
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<tr>
<td>Out of Class Prevention Case #2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In class Integrated Case Exercise on HTN/DLP/WH</td>
<td>12%</td>
<td>November 14</td>
</tr>
</tbody>
</table>
Attendance Policy: At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. As the instructor of this course, section, regular class attendance and participation is expected of all students. Students are responsible for all missed course information. A small percentage of the student’s participation grade is awarded for attending the 3 on campus sessions and thr Bb chat sessions. In addition, a graded class exercise takes place on the last on campus meeting—in order to receive the participation credit for that graded exercise, student must be in the classroom.

Other Requirements: Clinical hours must be completed based on your schedule and that of your assigned preceptor [45 clock hours]; please make note of start times for Blackboard Sessions; please note there are [2] options for clinical evaluation by faculty—December 11 and 12—each student will select a day and time that will work for them [each student should allow approximately 2 hours for this evaluation]. Final exam is given on-line during finals week—Tuesday December 15, 2015 from 7-9 pm

Grading Policy: Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale
A = 92 to 100
B = 83 to 91
C = 74 to 82
D = 68 to 73 – cannot progress
F = below 68 – cannot progress

Students are responsible for uploading & submitting the correct document in the Blackboard assignment drop box. The document submitted will be graded and no substitution of the document will be accepted. Submit ONLY MS Word documents or Mp3Mp4 files [for audio assignments]—MAC users—do not submit Pages! Please verify you have submitted the correct document within five minutes of submission. Faculty must be able to open the document Mp3 or MP4 or it will receive a grade of zero.

Late written assignments will not be accepted and may receive a grade of zero unless specific permission is obtained from the lead teacher and your clinical faculty ahead of time.

Students are responsible for assigned readings, web-based assignments, classroom and/or participatory assignments as given by faculty and a grade may be assigned on any of the above. Most in-seat topics will require students to review voiced slides PRIOR to attending class. This is required so students can be informed to participate in in-class activities. Students are expected to remain in class for the entire session for application of clinical content. Faculty do not review slides during class but support knowledge application activities.
Exams and Quizzes:

***Please do NOT request altered exam or graded assignments dates or times; you are expected to adhere to the course schedule. Exceptions will ONLY be granted for an emergency and documentation must be provided [please refer to student handbook and university accepted exceptions].

Students must comply with BB online test taking guidelines to assure system compatibility for BB and Respondus lockdown browser. Failure to comply may result in a reduced or grade of zero if unable to successfully access or complete the quiz. You MUST be hardwired to take a quiz—NOT wireless. That means your computer must be connected directly to a modem or router. You are always welcome to make arrangements and come to UTA campus to take a quiz. Also, look carefully at the start time for a quiz as missing a quiz time cannot be corrected. You are expected to login at the start time of the quiz for this course.

For exams given on campus, students entering the room more than 10 minutes after the start of the examination may not be allowed to take the examination at that time. If faculty are able to assist to proctor a late start, that may be an option. Otherwise, any make-up examinations given may include questions that are other than multiple choice. Make-up examinations will be given at the convenience of the faculty and availability of staff proctors.

Clinical Overview: Forty-five (45) hours are required for this course. The clinical hours will be completed in clinical sites approved by UTACON. You are expected to have clinical experiences in a family medicine or internal medicine practice NOT in a specialty practice or nursing home. Your clinical hours must be approved by your clinical faculty adviser or your clinical hours may need to be repeated.

Clinical hours are for direct patient care in the clinical site seeing adult patients (i.e., lunch hours do not count). Hospital hours (for rounds or patient visits with your preceptor will NOT count as clinical hours for this course. You may see clients 12 and older, but adults [those 20 and older] are strongly preferred. Your clinical schedule must be approved by your clinical faculty prior to beginning your hours or your hours may not be counted!! Arrange your clinical hours over the course of the semester to enhance your learning experiences. You may not complete the majority of your hours prior to the mid-term date [in most cases] or within a brief period such as one week [unless this falls near the end of the semester].

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog.

Make-up Exams: Please contact your faculty for approval.

***Please do NOT request altered exam or graded assignments dates or times; you are expected to adhere to the course schedule. Exceptions will ONLY be granted for an emergency and documentation must be provided [please refer to student handbook and university accepted exceptions].
Test Reviews: An appointment must be made with one of the course lead teachers—Patti Parker or Kim Posey in order to have a test review.

Expectations of Out-of-Class Study:
Beyond the time required to attend each class meeting (in seat or viewing online content), students enrolled in this course should expect to spend at least an additional 9-12 hours per week on their own time in course-related activities, including reading and/or listening required materials, completing assignments, preparing for exams, etc.

College of Nursing and Health Innovation:
Drop Policy: Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor. Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student’s academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student’s responsibility to officially withdraw if they do not plan to attend after registering. Students will **not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at [http://www.uta.edu/fao/](http://www.uta.edu/fao/). The last day to drop a course is listed in the Academic Calendar available at [http://www.uta.edu/uta/acadcal.php?session=20146](http://www.uta.edu/uta/acadcal.php?session=20146).

1. A student may not add a course after the end of late registration.
2. A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:
   (a) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

**Census Day: September 14, 2015**
**Last day to drop or withdraw November 4, 2015 by 4:00 p.m.**

Americans with Disabilities Act: The University of Texas at Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including the **Americans with Disabilities Act (ADA)**. All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of that disability. Any student requiring an accommodation for this course must provide the instructor with official documentation in the form of a letter certified by the staff in the Office for Students with Disabilities, University Hall 102. Only those students who have officially documented a need for an accommodation will have their request honored. Information regarding diagnostic criteria and policies for obtaining disability-based academic
accommodations can be found at www.uta.edu/disability or by calling the Office for Students with Disabilities at (817) 272-3364.

**Title IX:** The University of Texas at Arlington is committed to upholding U.S. Federal Law “Title IX” such that no member of the UT Arlington community shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity. For more information, visit www.uta.edu/titleIX.

**Academic Integrity:** All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

> I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

> I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may result in the student’s suspension or expulsion from the University.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule §215.8. **in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

**Plagiarism:** Copying another student’s paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author’s name, date of publication, and page number of publication. If the author’s ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author’s name and date of publication. If a single author’s ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the
preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html

**Student Support Services:** UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at www.uta.edu/resources.

**The English Writing Center (411LIBR):** Hours are 9 am to 8 pm Mondays-Thursdays, 9 am to 3 pm Fridays and Noon to 5 pm Saturdays and Sundays. Walk In *Quick Hits* sessions during all open hours Mon-Thurs. Register and make appointments online at http://uta.mywwconline.com. Classroom Visits, Workshops, and advanced services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information.

**Student Success Program:** Dr. Mary Schira is directing the college’s Student Success Program for graduate students. Some of you may find it helpful to contact her for assistance as you assess and problem solve your progress in the course. Please email her schira@uta.edu to request assistance. Your clinical faculty are happy to assist you also.

**Electronic Communication:** UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

If you are unable to resolve your issue contact the Helpdesk at helpdesk@uta.edu.

**Student Feedback Survey:** At the end of each term, students enrolled in classes categorized as lecture, seminar, or laboratory shall be directed to complete a Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback enters the SFS database anonymously and is aggregated with that of other students enrolled in the course. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law; students are strongly urged to participate. For more information, visit http://www.uta.edu/sfs.
Final Review Week: A period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. All course content for N5305 will be complete as of November 14, 2015. From that date until final exam given [Tuesday, December 15], students are expected to review and complete clinical requirements.

During this week, classes are held as scheduled [in syllabus]. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exit. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Librarian to Contact:
Peace Williamson – 817-272-6208 peace@uta.edu
Lydia Pyburn – 817-272-7593 lpyburn@uta.edu
Shawn Lee – 817-272-5352

Research Information on Nursing:
http://libguides.uta.edu/nursing

Library Home Page ...... http://www.uta.edu/library
Subject Guides ............... http://libguides.uta.edu
Subject Librarians http://www.uta.edu/library/help/subject-librarians.php
Database List http://www.uta.edu/library/databases/index.php
Course Reserves http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Catalog http://uta.summon.serialssolutions.com/#!/
E-Journals http://pulse.uta.edu/vwebv/searchSubject
Library Tutorials http://www.uta.edu/library/help/tutorials.php
Connecting from Off-Campus http://libguides.uta.edu/offcampus
Ask A Librarian http://ask.uta.edu
The following URL houses a page where we have gathered many commonly used resources needed by students in online courses: http://www.uta.edu/library/services/distance.php.

The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit http://libguides.uta.edu/os and http://libguides.uta.edu/pols2311fm.

“As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. –P Parker & K Posey

UTA College of Nursing and Health Innovation—Additional Information:

**Clinical Evaluations:** Students must pass both the didactic and clinical portions of a clinical course in order to pass the course. In order to pass the clinical portion, the student must receive a passing grade (minimum of 83%) on the faculty evaluation of the student’s clinical performance (Nurse Practitioner Clinical Evaluation). Students who fail a faculty evaluation have a one-time option to retake the practicum. A second faculty member will be present during the clinical performance retake. If the student passes the clinical performance retake (minimum of 83%), the maximum grade the student can receive for the exam for purposes of grade calculation is 83%. If the student fails the retake, the student will receive a grade of “F” for the course.

**Clinical Clearance:** All students must have current clinical clearance to legally perform clinical hours each semester. If your clinical clearance is not current, you will be unable to do clinical hours that are required for this course and this would result in course failure.

**Student Requirement For Preceptor Agreements/Packets:**
1. Preceptor Agreements must be signed and dated by the student and the preceptor the first day the student attends clinical (may be signed on that day), scanned and emailed to npclinicalclearance@uta.edu.
2. **Student** is responsible to ensure that all of his/her preceptor agreements are signed and complete including their student 1000 number and course number before beginning clinical experience and those agreements are scanned and emailed to Kim Doubrava (Hodges) @ npclinicalclearance@uta.edu or Janyth Mauricio (Arbeau) at arbeau@uta.edu by the third week of the semester. (For instance, if a student starts working with a particular preceptor late in the semester, he/she would contact that preceptor during the first 3 weeks of the semester.
3. If this is the first time a preceptor is precepting a graduate nursing student for The University of Texas at Arlington, please have him/her complete the Preceptor Biographical Data Sheet. If he/she is a returning preceptor have them fill out the phone number and email address section of the preceptor agreement.
4. The signed/completed preceptor agreement is part of the clinical clearance process. Failure to submit in a timely fashion will result in the inability to access the E-log system.
5. All communications to the NP Clinical Coordinator should be made to the following email address: npclinicalclearance@uta.edu. This includes scanned copies of preceptor agreements, preceptor evaluations of the student, and student evaluations of the preceptor.

**Clinical E-Logs:**

*Students are required to enter all patient encounters into the Typhon System.*

The College of Nursing is changing to a new patient logging system, Typhon, more information will be shared with you by your faculty as the semester begins. Watch your UTA emails for information regarding use and signing up on this system.

Students are expected to enter information accurately so that (if needed) faculty may verify/validate the information provided. Falsifying and/or misrepresenting patient encounter data is considered academic dishonesty.

**Status of RN Licensure:** All graduate nursing students must have an unencumbered license as designated by the Texas Board of Nursing (BON) to participate in graduate clinical nursing courses. It is also imperative that any student whose license becomes encumbered by the BON must immediately notify the Associate Dean, Department of Graduate Nursing. The complete policy about encumbered licenses is available online at: www.bon.state.tx.us

**MSN Graduate Student Dress Code:** The University of Texas at Arlington College of Nursing and Health Innovation expects students to reflect professionalism and maintain high standards of appearance and grooming in the clinical setting. Clinical faculty has final judgment on the appropriateness of student attire and corrective action for dress code infractions. Students not complying with this policy will not be allowed to participate in clinical.

Please View the College of Nursing and Health Innovation Student Dress Code on the nursing website: [http://www.uta.edu/nursing/msn/msn-students](http://www.uta.edu/nursing/msn/msn-students).

**UTA Student Identification:** MSN Students MUST be clearly identified as UTA Graduate Students and wear a UTA College of Nursing and Health Innovation ID in the clinical environment.

**Unsafe Clinical Behaviors:** Students deemed unsafe or incompetent will fail the course and receive a course grade of “F”. *Any of the following behaviors constitute a clinical failure:*

1. Fails to follow standards of professional practice as detailed by the Texas Nursing Practice Act *(available at [www.bon.state.tx.us](http://www.bon.state.tx.us))*
2. Unable to accept and/or act on constructive feedback.
3. Needs continuous, specific, and detailed supervision for the expected course performance.
4. Unable to implement advanced clinical behaviors required by the course.
5. Fails to complete required clinical assignments.
6. Falsifies clinical hours.
7. Violates student confidentiality agreement.

*Students should also be aware that violation of the Nursing Practice Act is a “reportable offense” to the Texas Board of Nurse Examiners.

**Blood and Body Fluids Exposure:** A Health Verification form was signed by all MSN students at start of the program documenting personal health insurance coverage. All MSN students have mandatory health insurance and will need to manage exposure to blood and fluids. Current CDC guidelines can be found at: [http://www.cdc.gov/](http://www.cdc.gov/)

**Ebola exposure:** Please inform your faculty if you have been in contact with anyone who has Ebola/have traveled to a country that has Ebola virus.

**Confidentiality Agreement:** You signed a Confidentiality Form in orientation and were provided a copy of the form. Please take your copy of this Confidentiality Form with you to your clinical sites. **Please do not sign** other agency confidentiality forms. Contact your faculty if the agency requires you to sign their confidentiality form.

**Graduate Student Handbook:** Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: [http://www.uta.edu/nursing/msn/msn-students](http://www.uta.edu/nursing/msn/msn-students)

**Student Code of Ethics:** The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: [http://www.uta.edu/nursing/msn/msn-students](http://www.uta.edu/nursing/msn/msn-students)

**No Gift Policy:** In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a “no gift” policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is [http://www.uta.edu/nursing/student-resources/scholarship](http://www.uta.edu/nursing/student-resources/scholarship) would be an appropriate way to recognize a faculty member’s contribution to your learning. For information regarding Scholarship Funds, please contact the Dean’s office.

**Online Conduct:** The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature. It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Student Handbook for more information.

*For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.*
## Graduate Nursing Support Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy LeFlore, PhD, RN, NNP-BC, CPNP-PC &amp; AC, ANEF, FAAN</td>
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<td></td>
<td>Graduate Nursing Programs</td>
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<tr>
<td></td>
<td>Director, PNP, ACPNP, NNP Programs</td>
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<td>Kathy Daniel, PhD, RN, ANP/GNP-BC, AGSF</td>
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<tr>
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<td>Administrative Assistant I</td>
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<tr>
<td>Janyth Mauricio (Arbeau)</td>
<td>Clinical Coordinator</td>
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<td>Email address: <a href="mailto:janyth.mauricio@uta.edu">janyth.mauricio@uta.edu</a> or <a href="mailto:npclinicalclearance@uta.edu">npclinicalclearance@uta.edu</a></td>
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<tr>
<td>Kim Doubrava (Hodges)</td>
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</table>
## Graduate Advisors:

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**Emergency Phone Numbers:** In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. For nonemergencies, you may contact UTA Police Department at 817-272-3381.